Position Description: Senior Associate Minister

STATUS	Permanent Full-Time (1FTE = 76 hrs per fortnight)
REMUNERATION	As determined and negotiated according to ACSQ Diocesan Diocesan Scales (including housing, vehicle, and telephone allowances)
LOCATION	*Toowoomba, Australia*
REPORTS TO	Senior Minister
PROBATION	6 Months

Background to Role

Over the past decade, St Bart's has experienced significant growth under God as we seek to *make, mature, and multiply disciples of Jesus Christ for God's glory.* More recently, we have become a multisite church (now also in Brisbane) and have an emerging vision to be more active in church planting/revitalisation, the outward sharing of resources, and the raising up of Gospel workers (i.e., lay ministers, ordained ministers, missionaries, and chaplains). With continued growth in Toowoomba (now with three in-person Sunday services and two online), we're seeking to expand our team with the appointment of a *Senior Associate Minister.* This is a senior leadership role and will be instrumental in our next stage of mission, not least serving to ensure the health, vitality, and disciple-making culture across our Toowoomba congregations).

Purpose of Role

The purpose of this role is to take primary responsibility for our Toowoomba site along with overseeing our Gatherings department. This is a senior leadership role and will be instrumental — under God — in helping to deliver our next stage of vision. As an ordained minister, the role would also be active in Sunday service leading, preaching, pastoral care, and general ministry responsibilities.

Responsibilities

Specific

- **Site Leadership:** working with the Senior Minister, the senior associate minister would (working with a staff team of *currently* eight in Toowoomba) oversee the ministry and services in Toowoomba.
- **Gatherings Leadership:** lead the gatherings department of St Bart's, including supervision of staff and volunteers (where appropriate). *This includes working closely with the leadership team for each congregation.*
- **Sunday Gatherings:** regularly lead and preach at our (current) three Sunday services (7.30am, 9.30am, and 6PM) with the possibility of also participating in new services in Toowoomba or further afield.
- **Vision 2032:** help drive and lead at least one mission area of the next chapter in our strategic plan.
- **Pastoral Care:** be an active member of our St Bart's Care team, helping to care for and pastor members of our church nearby, online, and further afield. This includes pastoral services (e.g., funerals) and potential services outside of the church where appropriate.
- **Training:** be effective and active in training other ministers and specialists.

General

- Participate in line management, professional supervision (where relevant), and professional development;
- Participate in meetings that may include staff meetings, working groups, service briefings, leadership development workshops, and departmental meetings;
- Comply with St Bart's policies and procedures (including the Workplace, Health, and Safety Framework).
- Ensure the efficient use and maintenance of employer-provided materials and equipment;
- Perform other duties and responsibilities from time to time that you are competent and trained to do.

Key Selection Criteria (Required Skills and Experience)

- *Mature Christian* with a passion for making, maturing, and multiplying disciples of Jesus.
- *Commitment* to the mission of St Bart's.
- *Experienced (expository) preacher and teacher* of God's Word.
- *Mature leader* with experience in leading and building large and diverse teams and/or departments.
- *Excellent organisational and communication skills (including project management and building systems).*
- *Demonstrated ability to organise, train, equip, and deploy others.*
- *High digital literacy and experience with various forms of technology within a ministry context.*
- *Tertiary theological or ministry qualifications.*
- *Ordained Anglican Minister.*
- *Team player* who can inspire and work collaboratively with other staff and volunteers as they *together* take their part in building up the body of Christ and proclaiming the Gospel.

Prerequisites

To be appointed to this role, employees must:

- *Hold a valid driver's license;*
- *Have a current (or eligibility for) QLD Working with Children's Check ("Blue Card")'*
- *Have a current (or eligibility for) Australian Criminal History Check;*
- *Be eligible for licensing as an Assistant Minister in the Diocese of Brisbane;*
- *Meet all requirements* for Diocesan Safe Ministry Check and Blue Card.

Application Process

Applications addressing the key selection criteria accompanied by your CV (including two referees — references are not needed at this stage), should be submitted to either:

Adam Lowe (Senior Minister) by email (adam@stbarts.com.au)
Bishop Cameron Venables (Bishop for the Western Region) by email (cvenables@anglicanchurchsq.org.au)

St Bart's Anglican Church Toowoomba
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Anglican Church Southern Queensland