

Youth & Young Adults Minister Position Description

The Youth & Young Adults Minister is responsible for planning, facilitating, and supporting programs and events for youth (12-18yo) and young adults (18-30yo) associated with Monash City Church of Christ (MCCOC). Programs and events should be executed to a professional standard and champion the heart and vision of our church. The role involves planning and facilitating programs and events for youth and young adults, pastoral care, as well as identifying and implementing new and emerging ministry opportunities for youth and young adults. This person must lead by example to invite youth and young adults into the church community and connect them with others. Being committed to the body of Christ and possessing a servant attitude are critical to the success of this position. This is a part-time role that can be negotiated dependent on the candidates experience and preference.

PERSONAL QUALIFICATIONS

Role Model in Personal Life

- Model the qualifications of an elder (1 Tim 3:1-7, Titus 1:6-9, 1 Peter 5:1-4)
- Model biblical community in their relationships (Matt 5:23-24, Matt 18:15-17, Eph 4:25-32)
- Model biblical family life before the body (Eph 5:22-6:4)
- Model biblical integrity in all things (1 Tim 6:11-12)

Education & Experience:

- Experience in the planning and leading events and activities for youth and young adults
- Must be (or become) a member of Monash City Church of Christ who supports the vision, mission statement, and core values of the organisation
- Willingness to undertake further training/professional development
- Degree in theology or currently undertaking theological study is desirable

Requirements:

- Ability to initiate, plan and manage programs and events for youth and young adults
- Ability to work independently, being highly self-motivated and taking responsibility/ownership of tasks indicating a strong work ethic
- Appropriately handle sensitive and confidential information and situations
- Must be able to handle conflict in a Biblical manner
- Ability to work well in a team, managing relationships in a way that is Christ-honouring
- Ability to reflect on past experiences, elicit and act on feedback to implement improvements for future programs and events
- Ability to adhere to organisational Child Safe Policy
- Have a valid Working With Children Check (WWCC) and Police Check

RESPONSIBILITIES

This multifaceted position typically involves a blend of pastoral care, teaching, mentoring, and organisational leadership. Here's a breakdown of potential responsibilities (other relevant duties may be assigned):

Program Management & Development

- Develop, plan, and oversee various programs aimed at engaging and supporting the spiritual and personal growth of youth and young adults. This might include youth groups (Rock Youth), camps, community service initiatives, discipleship programs, and leadership development activities.
- In collaboration with the Senior Minister and/or Board, staff and volunteers, explore possibilities for further development of youth and young adult ministries
- Foster a sense of community among youth and young adults, encouraging involvement in church activities and events
- Collaborate with other church leaders to coordinate events and initiatives that involve youth and young adults
- Provide pastoral care to children and families
- Equip leaders and helpers

Spiritual Guidance and Teaching

- Provide biblical teaching, spiritual counselling, and guidance tailored to the needs and challenges faced by youth and young adults. Organise and lead regular Bible studies, retreats, and other spiritual formation activities.

Mentorship and Counselling

- Offer individual and group counselling, mentorship, and support to address personal, relational, and spiritual issues. Being a source of encouragement and guidance in navigating faith, identity, relationships, and life choices is crucial.

Community Engagement

- Foster a sense of community among youth and young adults within the church and facilitate opportunities for them to connect, build relationships, and serve together. Encourage involvement in outreach programs and service projects that benefit the wider community.

Administration and Communication

- Maintain accurate records, manage budgets allocated for youth and young adult ministry, and effectively communicate with parents, volunteers, and church leadership regarding upcoming events, needs, and progress within the ministry.

Personal Development and Continuing Education

- Stay updated on current trends, issues, and resources related to youth and young adult ministry. Pursue personal and professional development through workshops, conferences, and ongoing education to enhance your effectiveness in the role.



Leadership and Team Building

- Identify and nurture potential leaders among youth and young adults, providing them with opportunities for training, mentorship, and growth in leadership skills
- Develop and support volunteer teams, including scheduling, training, and other administrative needs for programs and events
- Develop an energetic, servant-minded, caring team
- Delegate and oversee regular responsibilities such as catering, set-up and pack-up to appropriate team members

Staff Tasks

- Participate in all MCCOC staff meetings
- Participate in Board meetings specific to the role for planning, evaluation, and problem solving, as requested
- Reports to the Senior Minister and/or Board
- Meet fortnightly with the Senior Minister and/or assigned Board representative to provide updates, gather feedback, and move forward
- Attend MCCOC Leaders Forums
- Undertake Child Safety Workshops
- Undertake quarterly reviews

Performance measurement

Specific measures of satisfactory performance, both objective and subjective will be developed in consultation with the Senior Minister and Board in harmony with the church's mission, cultural principles, and annual leadership priorities. This document will be the primary basis of future performance reviews.

Your aim is to create an environment where young individuals can deepen their relationship with God, find support and guidance in their faith journey, and become active, committed members of the church community. Flexibility, compassion, a heart for mentoring, and a deep understanding of both the challenges and opportunities facing young people today are vital attributes for this role.