

VARIATION OF ENROLMENT

Students must notify the Registrar's Office about changes to their units/registration by completing this form.

Please refer to the *Variation of Enrolment Policy* appropriate for your unit's census date. These policy documents are available from the brochure rack outside the Registrar's Office and the Ridley Online website under the Academic Admin tab > Registrar's Office or upon request.

LAST NAME _____ FIRST NAME _____ ACT # _____

COURSE: _____

please note: if you are withdrawing from semester one units, please ensure you indicate if you are also withdrawing from semester two or three units. If you fail to withdraw from your semester two/three units by the appropriate deadline you may still be liable for fees (including FEE-HELP fees) and a FAIL may be recorded for the unit/s.

I am a FEE-HELP student? yes no

I am receiving a Centrelink allowance? yes no

SEMESTER ONE unit code	campus	online	ADD	WITHDRAW	SEMESTER TWO unit code	campus	online	ADD	WITHDRAW	SEMESTER THREE <i>online only</i> unit code	ADD	WITHDRAW
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>

REASON FOR VARIATION:

- I wish to withdraw my candidature at Ridley College
- I wish to discontinue my candidature with the ACT

student's signature: _____ date: ____/____/____

OFFICE USE ONLY

received (signature): _____ date: ____/____/____

<input type="checkbox"/> paradigm ____/____	<input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF	<input type="checkbox"/> enrolm. email ____/____	<input type="checkbox"/> FC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> n/a
<input type="checkbox"/> My Ridley ____/____	<input type="checkbox"/> FC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF	<input type="checkbox"/> unit access email ____/____	<input type="checkbox"/> FC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> n/a
<input type="checkbox"/> meshed ____/____	<input type="checkbox"/> FC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF	<input type="checkbox"/> conf enrlmt ____/____	<input type="checkbox"/> /FC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> n/a
<input type="checkbox"/> invoice ____/____	<input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> no change		
<input type="checkbox"/> lecturer ____/____	<input type="checkbox"/> FC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF	<input type="checkbox"/> ACT (after census) ____/____	<input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> not required
<input type="checkbox"/> library/RW ____/____	<input type="checkbox"/> FC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF	<input type="checkbox"/> follow up ____/____	<input type="checkbox"/> FC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> n/a
<input type="checkbox"/> student ____/____	<input type="checkbox"/> FC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF		