

VARIATION OF ENROLMENT

Students must notify the Registrar's Office about changes to their units/registration by completing this form.

Please refer to the *Variation of Enrolment Policy* appropriate for your unit's census date. These policy documents are available from the brochure rack outside the Registrar's Office and the Ridley Online website under the Academic Admin tab > Registrar's Office or upon request.

LAST NAME _____ **FIRST NAME** _____ **ACT #** _____

COURSE: _____

I am a FEE-HELP student ? yes no

I am receiving a Centrelink allowance ? yes no

***please note:** if you are withdrawing from semester one units, please ensure you indicate if you are also withdrawing from semester two or three units. If you fail to withdraw from your semester two/three units by the appropriate deadline you may still be liable for fees (including FEE-HELP fees) and a FAIL may be recorded for the unit/s.*

SEMESTER ONE		SEMESTER TWO		SEMESTER THREE	
unit code & mode	ADDED WITHDRAWN	unit code & mode	ADDED WITHDRAWN	unit code	ADDED WITHDRAWN
_____	<input type="checkbox"/> <input type="checkbox"/>	_____	<input type="checkbox"/> <input type="checkbox"/>	_____	<input type="checkbox"/> <input type="checkbox"/>
_____	<input type="checkbox"/> <input type="checkbox"/>	_____	<input type="checkbox"/> <input type="checkbox"/>	_____	<input type="checkbox"/> <input type="checkbox"/>
_____	<input type="checkbox"/> <input type="checkbox"/>	_____	<input type="checkbox"/> <input type="checkbox"/>	_____	<input type="checkbox"/> <input type="checkbox"/>
_____	<input type="checkbox"/> <input type="checkbox"/>	_____	<input type="checkbox"/> <input type="checkbox"/>	_____	<input type="checkbox"/> <input type="checkbox"/>

REASON FOR VARIATION:

I wish to withdraw my candidature at Ridley College

I wish to discontinue my candidature with the ACT

student's signature: _____ **date:** ____/____/____

OFFICE USE ONLY

received (signature): _____ **date:** ____/____/____

<input type="checkbox"/> accounts ____/____	<input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> no change	<input type="checkbox"/> ACT ____/____	<input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> not required
<input type="checkbox"/> moodle ____/____	<input type="checkbox"/> JC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF	<input type="checkbox"/> paradigm ____/____	<input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF
<input type="checkbox"/> lecturer ____/____	<input type="checkbox"/> JC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF	<input type="checkbox"/> RC dbase ____/____	<input type="checkbox"/> JC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF
<input type="checkbox"/> student ____/____	<input type="checkbox"/> JC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF	<input type="checkbox"/> conf enrlmt ____/____	<input type="checkbox"/> JC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> n/a
<input type="checkbox"/> enrolm. pack ____/____	<input type="checkbox"/> JC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> n/a	<input type="checkbox"/> meals ____/____	<input type="checkbox"/> JC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> n/a
<input type="checkbox"/> enrolm.em. ____/____	<input type="checkbox"/> JC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> n/a	<input type="checkbox"/> library ____/____	<input type="checkbox"/> JC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF
<input type="checkbox"/> moodle.em. ____/____	<input type="checkbox"/> JC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> n/a	<input type="checkbox"/> logos ____/____	<input type="checkbox"/> JC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF
<input type="checkbox"/> follow up ____/____	<input type="checkbox"/> JC <input type="checkbox"/> KB <input type="checkbox"/> NB <input type="checkbox"/> AF <input type="checkbox"/> n/a		