

POSITION DESCRIPTION



POSITION TITLE:	Children & Families Minister (Bilingual – Mandarin & English)
EMPLOYMENT TYPE:	Part Time (0.2)
LOCATION:	Mont Albert North
REPORTING TO:	Director of Children and Families Ministry Working closely with Mont Albert North Ministry Team

ABOUT ST HILARY'S

Empowered by the Holy Spirit, God has called our Church to minister and to bless in the areas of biblical preaching and inspiring worship; mutual care; grass roots connections and outreach; cross-generational community and growing ethnic diversity. Across all demographics we aim to make, mature and mobilise disciples of Jesus.

St Hilary's Anglican Church is a child safe organisation and is committed to protecting children and young people from harm. We require all applicants to undergo an extensive screening process. Employees are required to read and understand our child safe policy, code of conduct and sign the Statement of commitment for child safety.

PURPOSE AND SCOPE OF POSITION

The position of Children & Families Minister at the Mont Albert North campus will provide leadership, oversight and coordination of all Children and Families weekly outreach activities and, together with the Mont Albert North Team Leader, oversee the Sunday Club program.

KEY RESPONSIBILITIES AND DUTIES

- Facilitate and lead the engagement of children and their families in the kindergarten and other mid-week activities.
- Build strong relationships with the children and families at the Mont Albert North campus
- Lead and encourage volunteer teams during the week
- In collaboration with the Children's and Families Director and CAFM staff help to develop clear pathways for weekday families to encounter and know Jesus.
- Assist in Network activities such as Volunteer Training Events, Messy Church, Family Fun Night's, Holiday Program etc

ACADEMIC QUALIFICATIONS

A tertiary theological or education qualification desirable but not essential.

CHARACTERISTICS AND ATTITUDES

- A gift for teaching and commitment to developing this gift;
- Ability to speak both English and Mandarin fluently;
- An ability to identify, train and equip others;
- A passion to see people know and love the Lord Jesus;
- An interest in welcoming and integrating new people into the life of the Church;
- A disciplined prayer life;
- A capacity to work respectfully and prayerfully with others;
- A capacity to work respectfully and prayerfully with other leaders;
- The Children and Families Minister is licensed by the Archbishop and appointed by the Lead Minister;
- The Children's & Families Minister must be a baptised Christian, must sign the Parish Code of Conduct and hold a current Police Check and Working with Children Check.

SKILLS, STRENGTHS AND EXPERIENCE

- A good level of biblical knowledge;
- A commitment to growing in a personal relationship with the Lord Jesus;
- A commitment to daily personal prayer and Bible reading;
- A commitment to growing in competency in ministering to early childhood-primary aged children
- A capacity to adapt to a complex and changing environment;
- Demonstrated ability to organise and oversee volunteers;
- Demonstrated ability to initiate and lead new ventures;
- Experience leading a team is desirable.

KEY PERFORMANCE INDICATORS

That by the conclusion of 2022:

- The Sunday Club program at Mont Albert North will have transitioned to the Children and Families Minister's oversight;
- That 4 or more new volunteers will have been added to the Mont Albert North Sunday Club team;
- Mainly Music is re-established in the Mont Albert North Hall;
- One or more holiday programs will be offered at Mont Albert North;
- One or more events will have been offered that engage the Kindergarten community;
- One or more Messy Church or Children-focused service will have been offered.

RESOURCES, SUPPORT AND TRAINING

- This role will be supervised by the Director of Children and Families Ministry and supported by the Mont Albert North Ministry Team;
- The Children's and Families Minister will be a member of the St Hilary's Staff Team;
- The Children's and Families Minister may attend regional and diocesan conferences;
- The Children's and Families Minister will be encouraged to attend other relevant conferences and training throughout the year.

REMUNERATION

Eight hours a week at the rate of an Authorised Stipendiary Lay Minister (ASLM) amounting to \$8,500 per annum, plus superannuation and work-related travel costs.

TO APPLY

If you feel you may have a sense of calling and desire to serve this role and you would like to join a dynamic, motivated and passionate team, then this could be just the role for you.

Expressions of interest will be kept in strict confidence and can be directed to Andrew Boutros on 0418 755 711 or andrew@truesuccess.com.au.

Please follow this link to apply via the Christian Jobs web site:

<https://www.christianjobs.com.au/jobs/96763951-ministry-pastoral-leadership-roles-pt-and-ft-at-st-hilary-s-anglican-church>