

St. James Church Ivanhoe

Following Jesus, Loving people: Changed lives

Children and Families Minister – Job Description

Task: To develop and grow the Children and Families ministry of St. James Ivanhoe. This will involve primarily children's ministry up, to Grade 6 and their families, with our congregations, which have children and young families (1.30pm, 11am). This will also involve the transition of children to the Youth program.

Accountability

- The Children and Families (ChiFam) Minister is directly responsible to the Vicar and reports directly to him/her. The ChiFam minister is also accountable to the ministers in charge of the congregations of the church which have children's ministry.
- The ChiFam Minister is responsible for leaders engaged in ministry with primary aged children and their families and for the children and families attending activities.
- The ChiFam Minister is subject to all Melbourne Anglican Diocesan Child Safe policies and procedures and will be required to hold a licence from the Archbishop (Authorised Stipendiary Lay Minister).

Time Fraction: 2 days per week (40% of a full time ASLM)

Sub Tasks:

In conjunction with the other St. James Staff:

1. To maintain, develop and participate in the children's educational programs across the two congregations with the aim of growing our young children into mature disciples of Christ and leaders of the future, according to the values of our church. This will involve motivation, training and modelling for our kids church and creche leaders.
2. To explore and develop pathways for non-Christian families to move from contact with the church to faith in Christ
3. To oversee the discipleship of parents and to encourage healthy parenting frameworks for them. To grow the leadership abilities of the parents of our children. To train and equip leaders involved with families with primary aged children.
4. To develop deeper fellowship across the church families and across the congregations of the church.

Note: While these are the desired areas of ministry, it is recognised that to fully accomplish all of the above would require more than 14 hours per week. The ChiFam worker will work with the Vicar to prioritise these work areas.

Remuneration: Pro rata - 100% of the Diocesan package for an ASLM .

Applications should include CV/Resume and sent to The Rev'd Stephen May at stephen@stjameschurch.org.au.

Applications close Feb. 1 2022