



# St Thomas' Anglican Church Moonee Ponds

Anglican Diocese of Melbourne

## Position Description: Youth and Children's Minister

**Parish:** St Thomas' Moonee Ponds

St Thomas is an evangelical Church in the Anglican tradition located northwest of the Melbourne city centre at Moonee Ponds. We are a church whose focus is on Jesus Christ and the proclamation of his gospel throughout our community. We are keen to see people of all ages and background come to know Jesus and grow in him.

We are looking for someone to join our team who can help grow our families in their knowledge, love and service of Christ.

**Hours:** 8 hours per week

**Remuneration:** Based on Stipend Determination 36 for an ASLM depending on experience (as indicated below). This includes Superannuation at 10%, pro-rata annual leave and sick leave, and a travel allowance of 66c per km for ministry related travel (excluding travel to and from work).

Theology Student rate: Trainee Lay Minister @ \$42 463.62 pa Full-Time. This equates to \$174.21 per week for an 8-hour week.

Theology Graduate rate: Lay Minister @ \$51 089.76 pa Full-Time. This equates to \$209.60 per week for an 8-hour week.

### Responsibilities:

- Oversee 'Kids4Christ': for children aged 4 to Year 6 which meets each Sunday during the 10am service. This will involve an organised program during term time and a holiday program during school holidays (except for January). During lockdowns, this would involve providing material for families to use at home.
- Connect youth in with the Inner-North Youth Group, a combined Anglican Churches initiative.
- Explore ways to connect youth in with our 10am service.
- Choose and/or write age-appropriate material for 'Kids4Christ'.
- Aim to grow enrolments for and regular attendance at K4C and the youth group.
- Co-ordinate and train volunteers, ensuring all child safety checks are up to date.
- Set up for and co-ordinate creche roster for 0-4 year olds on Sundays at the 10am service.
- Involvement with the end of term family services and the family Christmas Eve service.
- Other duties as negotiated with the Vicar.

The contract will be for one year with an option for a second year, subject to:

- completion of a Diocesan Clearance for Ministry Check which includes a WWCC, current Police Check and National Register check, along with completing Diocesan Safe Ministry Training.
- a 3-month probationary period.

The successful candidate will report to the Vicar.

For further information email [vicar@stthomas.org.au](mailto:vicar@stthomas.org.au)

To apply, send a current CV with covering letter and contact details for three referees (one of which needs to be your current church minister) to [vicar@stthomas.org.au](mailto:vicar@stthomas.org.au)