Online Databases @ Ridley College Library

See also the video guide: https://www.ridley.edu.au/library/library-tutorials/

Online databases are excellent resources for finding journal articles and other information for essays and assignments.

Ridley Library offers access to five online databases:
1. **American Theological Library Association (ATLA) Religion Database** - index of articles and book reviews in over 1700 theological journals, and essays in books that are multi-author works.

2. **ATLASerials (ATLAS)** – full text of over 300 theological journals.

3. **Religion and Philosophy Collection (RPC)** – journal index and full text database of over 300 theological journals.
   
   **Note:** ATLA, ATLAS and RPC are provided together on the EBSCOhost interface

4. **ProQuest Religion** – journal index and full text database of over 200 theological journals.

5. **Australasian Union List of Serials In Theological Collections (AULOTS)** - database of the theological journal holdings of theological and religious libraries in Australia and New Zealand.

Access

Ridley College staff and students and other eligible Ridley library borrowers have access to the databases both in the library and from off-site – contact library staff if you do not have your log-in details. For access, click on the ‘Online Resources’ tab on the library catalogue: https://library.ridley.edu.au/

Suggested General Search Strategy

1. Search ATLA Religion Database with ATLASerials - this will also link you to most of the scholarly material on RPC and ProQuest Religion.

2. If you need more information, especially very recent material that has not yet been indexed for ATLA, search RPC and ProQuest.

**ATLA RELIGION DATABASE, ATLASERIALS AND RELIGION AND PHILOSOPHY COLLECTION (RPC)**

**TIP:** Create your own personal free My EBSCOhost account. This account is required if you want to set up Search Alerts or save search results after you finish a session (also to download EBSCO ebooks). Click on Sign In, then on Create a new Account:

Choose Databases to Search

Select the check boxes to the left of the databases you want to search. Click Continue.

It is recommended that you select only one from the list, as searching is limited to keyword searches if you mark both ATLA databases and RPC. Try searching ATLA Religion Database with ATLASerials first.
1. **ATLA Religion Database with ATLASerials**  
Basic Search – DO NOT USE. Simple searches, as well as more advanced searches can be done in Advanced Search.  
Advanced Search – This should appear as the default. If not, click on the Advanced Search tab.  

**Searching Options and Features on the Advanced Search Screen**  
**Keyword Search**  
Enter your term(s) in the field(s) near the top of the screen, and click Search.  
If you want to use more than three search terms, click on Add Row.  

**Select a Field**  
Use ‘Select a Field’ to create a search using indexed fields. Choose the field you want your search term to appear in (e.g. TI Title, SU Subjects) from the dropdown list in the box next to the search box.  

**Boolean Operators**  
The Boolean search operators, **AND**, **OR** and **NOT**, allow you to broaden or focus your search results.  

<table>
<thead>
<tr>
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<td>Combines search terms so that each result contains all of the terms</td>
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**Wildcard (?) and Truncation (*) Symbols**  
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<td>*</td>
<td>Can represent ONE OR MORE letters. Enter the root of a search term and replace the ending with an asterisk (<em>). e.g. type missio</em> to find the words mission, missions, missionary, missionaries and missional.</td>
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**Grouping Terms Together Using Parentheses ()**  
Parentheses can be used to control a search query. Words enclosed in parentheses are searched first. Without parentheses, a search is executed from left to right.  

**Refine Search**  
You can refine your search using any of the options under ‘Search Options’ and ‘Limit your results’  

**Limit your results**  
- **Publication Type** – To select more than one publication type, press ‘Ctrl’ button and left click mouse.  
  - **Article** = article in journal  
  - **Review** = Book review in journal  
  - **Book** = A book which contains essays by various authors (there will be a record for the book as well as for each essay in the book)  
  - **Essay** = Essay in a book  
- **Language** - To select more than one language, press ‘Ctrl’ button and left click mouse.  

Once you have set up your search, click ‘Search’ button at the top or bottom of screen.  

**Searching by Publication**  
The **Publications File** lists the journals and magazines covered by the database.  
To browse the Publications File click on the **Publications** toolbar button.  

**Searching for Scripture References**  
Click the **Scriptures** toolbar button. Books of the Bible are listed in canonical order and you can drill down to chapter and verse levels. Selecting an entry at the book, chapter, or verse level will execute a search for all records that include your Scripture reference. For example, if you select Acts, then Chapter 1, then Verse 5, all records that have a Scripture reference that includes Acts 1:5 (e.g. Acts 1:5, Acts 1:1-11, Acts 1:1-15:35) will be displayed.  
You can also search Scripture references via the **Scripture Citation Index** (in Indexes).
Thesaurus
Click on Thesaurus on the tool bar to browse the ATLA Subject Thesaurus. Enter a word to search and subjects related to that word will be displayed. You can then select the subjects you want from the list.

Searching by Indexes

Click on More on toolbar and select Indexes. Select the index you wish to search from the dropdown list.

Example 1. Author
- Enter name or part of name you want to search
- Click Browse to list your search results in alphabetical order.
- Mark the name or names you want to search
- Click ‘Add’ to enter the name(s) into the ‘Find’ box.
- Click ‘Search’ to view your results.

Example 2. Subjects All
- Subjects relating to the Bible start with the word ‘Bible’, so are all together in the ‘Subjects All’ index e.g. articles about the Book of Genesis will have the subject heading ‘Bible. Genesis’.
- The order and form of the Bible related subject headings takes some getting used to. Note that spaces come before full stops. If in doubt use the Thesaurus. Some headings in the order they appear in the index are listed below:

BIBLE
BIBLE --AUTHORSHIP
BIBLE --CRITICISM, INTERPRETATION
BIBLE AND SCIENCE
BIBLE PLAYS
BIBLE VERSIONS
BIBLE. ACTS
BIBLE. ACTS 1-5
BIBLE. ACTS --CRITICISM, INTERPRETATION
BIBLE. GENESIS
BIBLE. GENESIS 1-11
BIBLE. GENESIS --THEOLOGY
BIBLE. NEW TESTAMENT
BIBLE. NEW TESTAMENT --THEOLOGY
BIBLE. OBADIAH --CRITICISM, INTERPRETATION
BIBLE. OLD TESTAMENT
BIBLE. OLD TESTAMENT --THEOLOGY
BIBLE. SAMUEL
BIBLE. SAMUEL I
BIBLE. SAMUEL I --CRITICISM, INTERPRETATION
BIBLE. TIMOTHY

RESULTS DISPLAY

Add to folder icon
Add to folder allows you to add results on the page to the folder. Click on the Folder icon to put results in a folder for printing, emailing or saving.

Once you have marked the records you want from a search, click on the Go to Folder View link under ‘Folder has items’ on right hand side of screen. A Folder Contents screen will be displayed. Print, Email, Save or Export results by clicking on the appropriate icon.

Full text
PDF Full Text - this icon means that the item is available in full-text on ATLAS or Religion and Philosophy Collection (RPC). Simply click on the icon to access the full text.

ProQuest - this icon means that the article is available in full-text on the ProQuest Religion database. If you are at Ridley click on the icon to access ProQuest. If you are off-site you will need to log into ProQuest separately and search for the article.
If you wish to print, save or email the full-text of an article do so once the full-text appears.

**Notes**
If the record for an ARTICLE or BOOK REVIEW has a note ‘This title is held in Ridley Library’ the journal should be available in print format in Ridley Library. If the record for an article or book review does NOT have this note it means that Ridley does not hold the journal. There are no such notes for BOOKS or ESSAYS. You need to check the Ridley catalogue to see if the library has the book you want to read.

**Refine Results**
The **column on the left** of the results page allows you to refine your results e.g.:
- **Limit To** – N.B. Click on **Show More** for additional options
- **Subject** - This section lists all the subjects that appear in the results. If you want to view only those records within your results that have one of these subjects click on the subject heading. The list of subjects may also give you ideas for other searches to run.
- **Publication** - This section lists the journal and book titles represented in your results.

**Search History**
All searches you perform during a session are available from the **Search History/Alerts tab**. From this tab you can combine searches. E.g. To find records written by Macdonald that contain the word ‘God’ combine two searches (S1 and S2). The results are listed as S3.

![Search History Image](image)

Search terms can also be entered directly into the ‘Find’ Box, e.g. S3 and Jesus.

**2. Religion and Philosophy Collection (RPC)**
RPC is on the same EBSCO interface as the ATLA Religion Database and ATLASerials, so similar search strategies can be used.

To search Indexes, click on **Indexes** under the **More** toolbar button. Select the index you wish to search from the dropdown list. Fewer indexes are available for searching. Subject terms for RPC differ from subject terms on the ATLA Religion Database. Examples of Bible related subject headings and the order in which they would appear in an RPC Subject Terms Index Search are as follows:

- BIBLE
- BIBLE & LAW
- BIBLE -- COMMENTARIES
- BIBLE FILMS
- BIBLE. ACTS
- BIBLE. ENGLISH
- BIBLE. NEW TESTAMENT -- CRITICISM, INTERPRETATION, ETC.
- BIBLE. NEW TESTAMENT. GREEK
- BIBLE. PENTATEUCH
- BIBLE. SAMUEL, 1ST

RPC offers the option on the **tool bar** of searching by **Subjects**. Enter a word to search and subjects related to that word will be displayed. You can then select the subjects you want from the list.
Searching Options and Features for Basic and Advanced Searches

Quotation Marks and Phrases
Use ‘quotation marks’ to search for exact phrases.

Operators
Boolean, proximity and adjacency operators are used to broaden and narrow your search e.g.:

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Wildcard (?) and Truncation Characters

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<td>*</td>
<td>Can represent ONE or MORE letters. Enter the root of a search term and replace the ending with an asterisk (<em>), e.g. type missio</em> to find records containing mission, missions, missionary, missionaries or missional.</td>
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</table>

Grouping Terms Together Using Parentheses ( )
Parentheses can be used to control a search query. Words enclosed in parentheses are searched first. Without parentheses, a search is executed from left to right.

Basic Search
In Basic search you can search by keyword or phrase.

To refine your search further you can:

- Limit results to full-text articles, by checking the box marked **Full text**
- Limit results to scholarly journals, by checking the box marked **Peer reviewed**

Advanced Search
Choose **Advanced search** if you would like to perform more complex searches. It provides a structured framework to help you build your search.

To do an Advanced Search

- Enter a keyword in the box
- Select the index field you wish to search within from the drop down field list on the right hand side, e.g. ‘Author - AU’, ‘Document title - TI’
- Repeat the above steps for subsequent search terms.
- Use the Boolean operators (AND, OR, NOT) in the left-hand drop down lists to help build your search.
- If you want to use more than three search terms, click on **Add a row** and repeat the steps above.
- To refine your search further you can:
  - Limit results to full-text articles, by checking the box marked **Full text**
  - Limit results to scholarly journals, by checking the box marked **Peer reviewed**
  - Limit results by **Publication date**
  - Limit results by selecting options under **More search options**.

Searching by Subject
Subject headings/topics on ProQuest Religion are **VERY GENERAL** e.g. Bible, Christianity, God, Jesus Christ, New Testament, Old Testament, Spirituality, Theology. There are no specific subjects for articles on individual books of the Bible, e.g. the subject for an article about the Gospel of John will be ‘New Testament’.

There are three ways to search by subject:

1. **Keyword Search**
   - Click on the **Advanced Search tab**.
   - Enter your search term.
   - Choose ‘**Subject heading (all) – SU**’ from the drop down menu next to the search box.
   - Click ‘Search’.
2. ‘Look up Subject’
   • Click on the Advanced Search tab
   • Choose ‘Subject heading (all) – SU’ from the drop down menu next to the search box and then click on Look up Subject. A pop-up window will appear where you can search for subjects.

3. Thesaurus
   • Click on Thesaurus to search for subjects.

Publications
To view a list of publications covered by ProQuest Religion click on the Publications tab.

Results
Once you have entered your search term(s) and clicked Search, the Results page appears. It displays articles relevant to your search term, and helps you to navigate and mark the articles you are interested in. Results can be refined by selecting options under Narrow results by, located on the left hand side of the screen.

To PREVIEW a record hold your cursor over the word Preview located to the right of the record’s title

Viewing, Printing, Emailing and Downloading Results
To view an article click on the icon that corresponds to the format you wish to view:

- Citation/Abstract: Provides the citation plus a brief summary of the article.
- Full Text: Provides the citation, abstract and full text of the article in plain text.
- Full Text - PDF: provides scanned page images of the article as originally published.

From the Document View screen you can save, email, print, cite or export the document by clicking on the function you want (as listed above your displayed document).

To save, email, print, cite or export all your Marked Documents click on the function you want (as listed at the top of your Results list)

Related searches
Options for Related searches appear at the top of all results pages To search one of the suggested subjects simply click on it.
AUSTRALASIAN UNION LIST OF SERIALS IN THEOLOGICAL COLLECTIONS (AULOTS)

- AULOTS is an excellent tool for locating journals in theological libraries in Australia and New Zealand
- Search by keyword for the journal title you want. The title and a summary of its holdings will display.
  Click on a library code to display address and contact details for that library.

### Serial Details

**Title:** Horizons in Biblical Theology  
**Imprint:** Pk. : Pittsburgh Theological Seminary  
**Run:** 1(1975)+  
**ISSN:** 0155-9035  
**Website:** -

**Holdings summary**

(Click on library code for contact details)

<table>
<thead>
<tr>
<th>Library Code</th>
<th>Library Name</th>
<th>Holdings</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADS</td>
<td>Veach Library</td>
<td>1(1975)+</td>
</tr>
<tr>
<td>NTH</td>
<td>A. G. Elliott Library</td>
<td>10(1985)+</td>
</tr>
<tr>
<td>NNTC</td>
<td>Moore Theological College Library</td>
<td>1(1979)+</td>
</tr>
<tr>
<td>NSMF</td>
<td>Kent Library</td>
<td>28(2007)+</td>
</tr>
<tr>
<td>SPUATL</td>
<td>Adelaide Theological Library</td>
<td>1(1979)+</td>
</tr>
<tr>
<td>SL</td>
<td>Lehe Memorial Library</td>
<td>1(1979)+</td>
</tr>
<tr>
<td>VBCV</td>
<td>J. W. Storrie Library</td>
<td>1(1979)+</td>
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<tr>
<td>VCB</td>
<td>Campbell Edwards Library</td>
<td>1(1979)+</td>
</tr>
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<td>VDHML</td>
<td>Daken McLaughley Library</td>
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