

APPLICATION FOR COURSE TRANSFER, GRADUATE COMMENCING NEW COURSE, EARLY EXIT

this form must be submitted to the Registrar

name: _____ **student #:** _____

Course Transfer Graduate Commencing New Course exit early

current/completed course:

<input type="checkbox"/> Diploma of Ministry [pw2]	<input type="checkbox"/> Associate Degree of Theology	<input type="checkbox"/> Master of Ministry	<input type="checkbox"/> Master of Theology
<input type="checkbox"/> Diploma of Theology [pw2]	<input type="checkbox"/> Bachelor of Theology	<input type="checkbox"/> Master of Divinity	<input type="checkbox"/> Doctorate of Ministry
<input type="checkbox"/> Advanced Diploma of Ministry [pw2]	<input type="checkbox"/> Bachelor of Ministry	<input type="checkbox"/> Master of Arts (Ministry)	<input type="checkbox"/> Doctorate of Theology
<input type="checkbox"/> Advanced Diploma of Theology [pw2]	<input type="checkbox"/> Graduate Diploma of Divinity	<input type="checkbox"/> Master of Arts (Theology)	<input type="checkbox"/> Doctorate of Philosophy
<input type="checkbox"/> other _____			

new course/or exit early with: _____

reason for transfer/new course/early exit: _____

course planning & advice: have you spoken to a faculty member or the Registrar regarding your course transfer and future course planning/unit selections?

yes no *If yes, which faculty/staff member:* _____ *If no, you will need to meet with the Registrar.*

fee help: are you applying for FEE-HELP? yes no

if yes, upon receipt of this form and approval of your course transfer we will send you an email with information about how to apply online for FEE-HELP through the Australian College of Theology's database; TAMS (Theological Academic Management System).

address: _____

suburb: _____ **pcode:** _____

phone: *h* _____ *w* _____ *m* _____

email: _____

student signature: _____ **date:** _____

OFFICE USE ONLY

received (signature): _____ **date:** ____/____/____

- approved ____/____ by _____ KB NB AF JC
- fee-help email sent ____/____ [untick *submitted FH* box in ACCESS] KB NB AF JC KU not required
- eCAF complete ____/____ KB NB AF JC KU not required
- waiting until semester results released before requesting unit transfers ____/____ KB NB AF JC KU not required
- ACT emailed ____/____ KB NB AF ACT confirmed ____/____ KB NB AF
- RC dbase ____/____ KB NB AF JC KU > course field change; registrar notes > FILE